



2026

Emergency Contact and Pick-Up Permissions Form

*Participant's Name: _____ *DOB: _____

*Parent/Guardian Name: _____ *Phone: _____

EMERGENCY CONTACT INFORMATION: Please indicate who we should call in the event of an emergency. All persons listed must be at least 18 years of age.

	ADULT'S NAME	RELATIONSHIP TO CHILD	PRIMARY PHONE	ALT PHONE
*1.				
2.				
3.				
4.				

This form will supersede any contact info you have designated in your CivicRec online registration user profile, which will be used supplementally. We strongly encourage you to include at least one nearby adult friend, neighbor or relative to serve as an alternate contact person.

AUTHORIZED PICK-UP LIST: The adults listed in your CivicRec family account and anyone listed as an Emergency Contact in the section above are automatically authorized to pick-up your child. Please notify us if a parent/adult is prohibited from picking up your child due to custody or legal reasons.

Please list any additional adults (age 18+ only) who may pick up your child:

A photo ID is required every time unless you elect to use the KID CODE SYSTEM (see below).

KID CODE AUTHORIZATION: If opting in, you select a unique two-word phrase which can be used by an authorized adult as a verbal password, in lieu of presenting photo ID. Your KID CODE can be silly, serious or in-between as long as it is unique and does not contain profanity. Examples include "spaghetti umbrella" or "python pancake."

- I decline to use the KID CODE system. Please require PHOTO ID every time.
- I want to use the KID CODE system:

MY KID CODE: _____ (must be 2 words)

*Parent/Guardian Signature

*Date