



LAFAYETTE HISTORIC PRESERVATION COMMISSION

CITY COUNCIL CHAMBERS, CITY HALL

January 26, 2026

7:00pm

Livestream and archived copies are available on the City's Agenda Center,

<https://lafayette.in.gov/AgendaCenter> or the City's YouTube channel

<https://www.youtube.com/@CityofLafayetteIN>.

Call To Order

Election Of Historic Preservation Commission Officers And Committee Assignments For 2026

Current Officers:

President – John Burns

Vice President – Sean Lutes

Secretary – Alec Williams

Current Committee assignments:

COA: John Burns, Sean Lutes, Alec Williams

District: Shawna McCully, Stephanie Rogers, Julie Ginn

PR & Education: Ann Amato, Kevin Klinker, Annie Schap

Approval Of Minutes

Approve Minutes Of The December 15, 2025 Meeting

Documents:

[2025-12-15 HPC MINUTES.PDF](#)

New Business

Public Relations & Education Committee Report

District Committee Report

Designation Of 640 Ferry Street Into The New "Local Centennial South Historic District"

Documents:

[640 FERRY ST.PDF](#)

COA Committee Report

818 Main Street – Proposed Replacement Of Windows

Documents:

[818 MAIN STREET.PDF](#)

835 Main Street – Proposed Location Of New Mural, Request To Paint Exposed Masonry

Documents:

[835 MAIN STREET.PDF](#)

Staff Report

Public Comments

Public comment may be shared in-person at the meeting, or feedback will be accepted via email to web-ed@lafayette.in.gov no less than one (1) hour in advance of the scheduled start time of the meeting. All comments received, either in-person or via email, must include the name and address of the person(s) providing comments. Comments received by email will be distributed to the members of the Commission.

Adjournment

Historic Preservation Members

Mayoral and City Council Appointments: Ann Amato-Current Term 1/1/2023 to 1/1/2026 ✂ John Burns-Current Term 1/1/2024 to 1/1/2027 ✂ Julie Ginn-Current Term 1/1/2024 to 1/1/2027 ✂ Kevin Klinker-Current Term 1/1/2024 to 1/1/2027 ✂ Sean Lutes-Current Term 1/1/2023 to 1/1/2026 ✂ Shawna McCully-Current Term 1/1/2025 to 1/1/2028 ✂ Stephanie Rogers-Current Term 1/1/2025 to 1/1/2028 ✂ Annie Schap-Current Term 1/10/2024-1/10/2027 ✂ Alec Williams-Current Term 1/1/2023 to 1/1/2026 ✂ Historic Preservation Officer: Dann Keiser



MINUTES OF THE
LAFAYETTE HISTORIC PRESERVATION COMMISSION
Council Chambers, City Hall
December 15, 2025
7:00 pm

Attendance

Commission Members: Ann Amato, Sean Lutes, Shawna McCully, Stephanie Rogers, Annie Schap, Alec Williams

Absent: Kevin Klinker, John Burns, Julie Ginn

Staff in Attendance: Dann Keiser, Historic Preservation Officer; Michelle Conwell, Administrative Coordinator

Guest: Jullian Ellison, Journal & Courier

Call to Order

Noting a quorum, Sean Lutes called the meeting of the Lafayette Historic Preservation Commission to order at 7:00pm.

Approval of the Minutes

Stephanie Rogers moved to recommend approval of the September 29, 2025 meeting minutes. Shawna McCully seconded the motion. The motion passed unanimously.

New Business

Approval of the 2026 Calendar of Historic Preservation Commission & Committee Meetings: Alec Williams moved to approve the 2026 Historic Preservation Commission & Committee meeting dates. Ann Amato seconded, and the motion passed unanimously.

Public Relations & Education Committee Report: No report

District Committee:

Recommendation to change the name of "St. Mary's/1116 Columbia Street Local Historic District" to "St. Mary's/Lower Columbia Local Historic District"

Shawna McCully presented a recommendation to change the name of St. Mary's/1116 Columbia Street Local Historic District" to "St. Mary's/Lower Columbia Local Historic District" in preparation of including the adjacent 1104 Columbia St. property into this district. Stephanie Rogers made a motion to recommend approval, Shawna McCully seconded. The motion passed unanimously.

1104 Columbia Street (Hahn Groeber House)

Shawna McCully presented a petition from Josie Toller for inclusion of 1104 Columbia Street into the existing St. Mary's/Lower Columbia Local Historic District. The home was originally built in the Colonial Revival style in 1902. The structure is rated as outstanding and is worthy of inclusion into the St. Mary's/Lower Columbia Local Historic District. Alec Williams made a motion to recommend approval of the petition, Ann Amato seconded. The motion passed unanimously.

1300-1301 Brown Street (Biggs Pump Company)

Shawna McCully recommended the creation of the new Erie Street Local Historic District and presented the petition of Ivy Meyer to include 1300-1301 Brown Street into the new local district. The industrial structure was originally the Biggs Pump factory built around 1870 and is currently rated as Notable. Shawna McCully made a motion to recommend approval of the petition, Annie Schap seconded.

111 N. 6th Street (Long Center)

A petition from the City of Lafayette for inclusion of 111 N. 6th Street into the existing Upper Main Local Historic District was presented. The Long Center (originally Mars Theater) was built in Neoclassical style in the 1920s. The structure is rated as outstanding and is worthy of inclusion into the district. Alec Williams made a motion to recommend approval of the petition, Ann Amato seconded. The motion passed unanimously.

20 N. 6th Street (City Hall)

A petition from the City of Lafayette for inclusion of 20 N. 6th Street (City Hall) into the existing Downtown Local Historic District was presented. The limestone structure was originally built and dedicated in 1959 and renovated in 1995. It is rated as contributing and is worthy of inclusion into the district. Shawna McCully made a motion to recommend approval of the petition, Alec Williams seconded. The motion passed unanimously.

COA Committee:**835 Main Street**

Tabled until January meeting.

Staff Report: No report

Public Comment: No comment

Adjournment

There being no further business to bring before the Commission, Shawna McCully moved to adjourn the meeting. Alec Williams seconded the motion. The motion passed unanimously, and the meeting of the Historic Preservation Commission was adjourned at 7:11pm.

Respectfully Submitted
Michelle Conwell, Recording Secretary

Alec Williams, Secretary
Historic Preservation Commission

LAFAYETTE HISTORIC PRESERVATION COMMISSION

PETITION FOR INDIVIDUAL PROPERTY OWNER'S INCLUSION INTO NEW/EXISTING CONSERVATION DISTRICT

NEW DISTRICT ✓

EXISTING DISTRICT _____

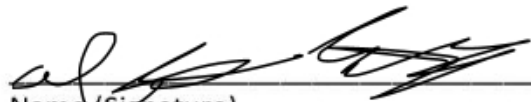
I petition the Lafayette Historic Preservation Commission for inclusion into the following
Conservation District:

Property Legal Description:

See Attached

I understand that by signing this inclusion petition form, no notice is required for my property to be
designated and included in a conservation district.

Alexander Mate
Name (Print)


Name (Signature)

15 Dec 2025
Date

859-279-5505
Telephone

640 Ferry
Property Address for Inclusion

640 Ferry
Property Owner's Address
Parcel ID
79-07-20-477-012.000-004
Alternate ID
156-06100-0546
Key # of Property for Inclusion

seraphishere@proton.me
Email

Received and agreed to by:

President, Lafayette Historic Preservation Commission

Date: _____

DULY ENTERED FOR TAXATION SUBJECT
TO FINAL ACCEPTANCE FOR TRANSFER

Mar 06 2025

Jennifer Weston RI

AUDITOR OF TIPPECANOE CO.

ERECORD

202525003111

FILED FOR RECORD IN
TIPPECANOE COUNTY, IN
KRISTY MARTIN, RECORDER
03/06/2025 09:00 AM
RECORDING FEE 25.00

WARRANTY DEED

The Grantor, JUSTIN E KATZ, of Franklin County, Ohio, for and in consideration of the sum of Ten Dollars and other good and valuable consideration the receipt and adequacy of which are hereby acknowledged does hereby CONVEY and WARRANT to ALEXANDER TY MATE, of Tippecanoe County Indiana, that certain parcel of real estate, situated in the County of Tippecanoe and the State of Indiana described on Exhibit A attached hereto and incorporated herein by this reference commonly known as 640 Ferry Street, Lafayette, IN 47901.

subject to real estate taxes and special assessments not yet due and payable; easements of record; covenants, conditions and restrictions of record; public streets, highways, rights of way, and ditches, if any.

IN WITNESS WHEREOF, said Grantor has executed this Warranty Deed this 28 day of ~~March~~, 2025.

Justin E. Katz
JUSTIN E. KATZ

State of OHIO, County of Franklin ss.

I the undersigned, a notary public, in and for the County and State aforesaid, DO HEREBY CERTIFY, that JUSTIN E. KATZ appeared before me this day in person and acknowledged that he signed and delivered the foregoing deed as his free and voluntary act, for the uses and purposes therein set forth.

In witness whereof, I have hereunto subscribed my name and affixed my official seal this 28 day of ~~March~~ ^{in February} 2025.

Ramona Cogmon
Notary Public

Printed Name: Ramona Cogmon
County of Residence: Franklin
My Commission expires July 17, 2028



RAMONA COGMON
Notary Public
State of Ohio
My Comm. Expires
July 17, 2028

Grantees' Mailing and Tax Bill Address:
640 Ferry St
Lafayette, IN 47901

This instrument was prepared by:
Jeffrey B. Katz
831 Washington Street
Michigan City, Indiana 46360

I AFFIRM, UNDER PENALTIES FOR PERJURY, THAT I HAVE TAKEN REASONABLE CARE TO REDACT EACH SOCIAL SECURITY NUMBER IN THIS DOCUMENT UNLESS REQUIRED BY LAW. JEFFREY B KATZ

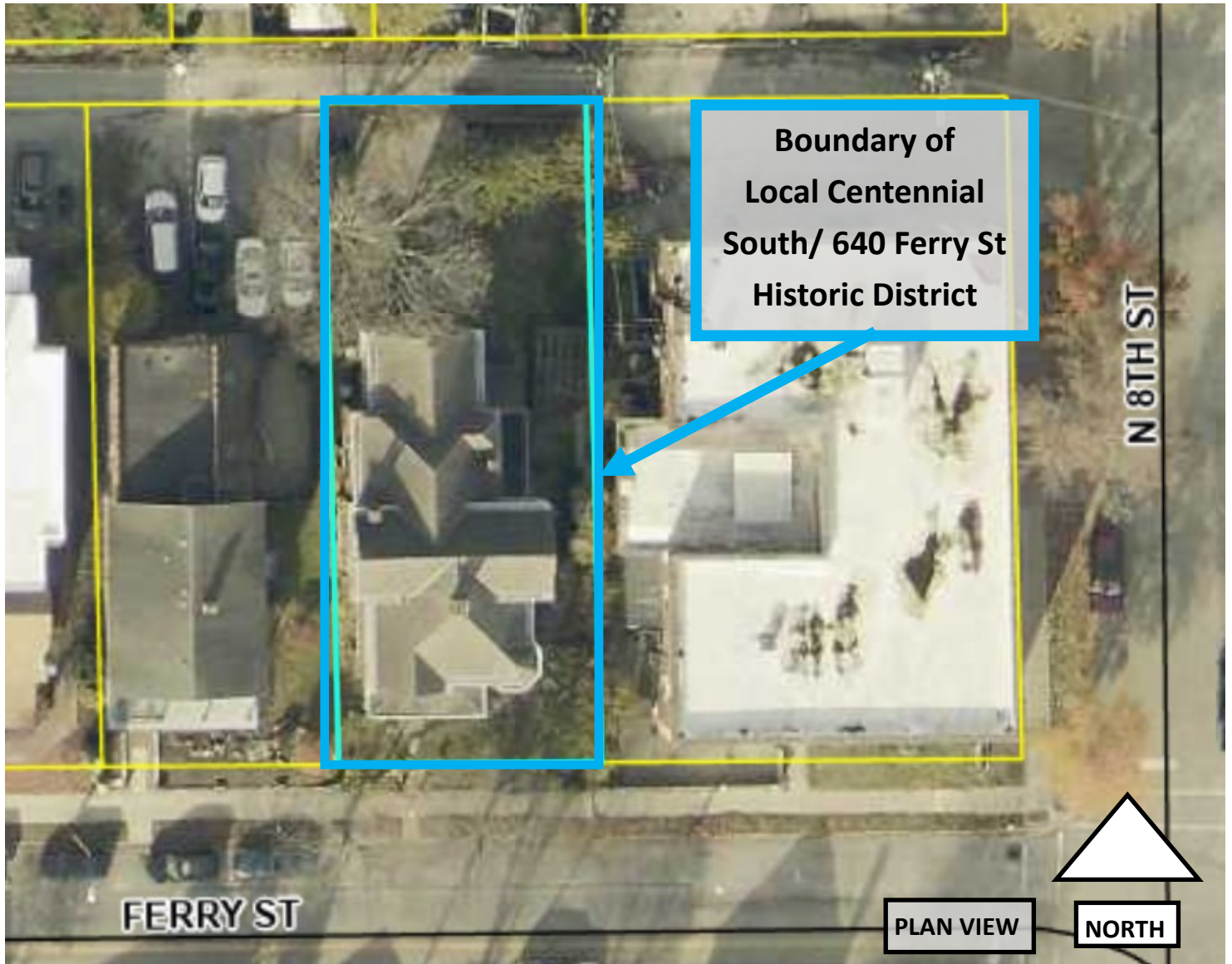
Exhibit "A"
Property Description

Fifty (50) feet off of the entire east side of the East half of the South half of the following described tract of land, to-wit

Beginning at a point where a line drawn through the center of Ferry Street in Lafayette, would meet a point Twenty (20) rods east of the East side of Missouri (now 6th) Street in Lafayette, and running thence North to the division line of and between the South and North fractions of the South East Quarter of Section Twenty (20), in Township Twenty-three (23) North, Range Four (4) West; thence East to the Northwest corner of a tract of land heretofore belonging to John Johnson, to a point thirty-two (32) rods west of the northeast corner of said South faction; thence South with the west line of said tract of land East of the place of beginning; thence west to the place of beginning.

EXHIBIT B

BOUNDARY MAP & IMAGES OF LOCAL CENTINNIAL SOUTH/640 FERRY ST





SOUTH SIDE



WEST & SOUTH SIDES



EAST & SOUTH SIDES

LAFAYETTE HISTORIC PRESERVATION COMMISSION

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

OFFICE USE ONLY*****DO NOT COMPLETE ANY ENTRIES CONTAINED IN THIS BOX*****OFFICE USE ONLY

Date Received: _____

Date Approved COA Expires: _____

LOCAL HISTORIC DISTRICT OF PROJECT _____

____ Approved ____ Approved with Amendments ____ Denied ____ Tabled ____ Withdrawn by Owner

Approved By: _____ Date: _____

Address of Project: 818 Main Street

Brief description of proposed work:

Window upgrade/replacement

What are the approximate start and finish dates of the proposed work?

Start 04/01/2026

Completion 04/04/2026

Present use of property: AirBnB

Proposed use of property: AirBnB

APPLICANT

Name: Shane Albregts

Address: 225 N. 2nd St #4H

Phone: 512-705-2700

E-Mail: shanealbregts25@gmail.com

PROPERTY OWNER

Name: Shane Albregts

Address: 225 N. 2nd St #4H

Phone: 512-705-2700

E-Mail: shanealbregts25@gmail.com

APPLICANT relationship to OWNER: ☒ Contractor ____ Architect ____ Realtor ____ Agent ____ Other

CONTRACTOR

Name Shane Albregts

Address: 225 N. 2nd St #4H

Phone: 512-705-2700

E-Mail: shanealbregts25@gmail.com

CONTACT PERSON:

Name: Shane Albregts

Address: 225 N. 2nd St #4H

Phone: 512-705-2700

E-Mail: shanealbregts25@gmail.com

ESTIMATED COST OF PROJECT: \$37,000

The Lafayette Historic Preservation Commission is a nine-member board who meets monthly to review the COA applications that are subject to commission review.

The Lafayette Historic Preservation Commission cannot render judgment nor process an Application without the specific documentation listed below. It is the Applicant/Owner who must provide comprehensive documentation of the proposed project with adequate information so that there is a complete understanding of the project for the commissioners and staff when rendering a decision. Applications will NOT be processed without all required or requested documentation. An incomplete COA application may delay the COA review process.

These items must have been completed before submitting application: (Please check yes or no below)

1. Are all zoning approvals met and in compliance for the proposed work? Yes ☒ No ☐
2. Are there any Variances pending or necessary for the proposed work? Yes ☐ No ☒

Documentation to be submitted with application: (Minimum requirements for all COA Applications)
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(Please place a check-mark at each listed item below that you include with this application)

- ☒ Photos of building exterior (all visible elevations) maximum of 4 photos to a 8 1/2"x11" sheet
- ☒ Complete drawings of proposed project
- ☐ Floor plans of affected levels
- ☒ Exterior elevations of all areas where work will occur (minimum 11"x17" sheet)
- ☒ Signed application
- ☐ Site plan (If project affects ground floor exterior)
- ☒ Sample or brochure plus specifications and color samples of all permanent materials to be used
- ☒ Written description of proposed project and 1 set of full-sized plans
- ☐ Photos of adjacent or attached structures showing locations of connection
- ☒ Electronic versions of complete drawings of the proposed project are acceptable

NOTE: See categories below for specific projects and additional documentation as applicable.

WINDOW PROJECTS (Additional Documentation)

(Check-mark all that apply)

- ☒ Elevation drawings of each window type
- ☒ Window section drawing(s): with head, sill, jamb, mullion, and muntins with all dimensions
- ☒ Condition statement of existing windows describing the type and extent of deterioration for windows to be removed or replaced. If replacement windows are proposed, submit photos showing condition and extent of deterioration.
- ☐ Note indicating whether or not windows are original
- ☒ Note on plan and elevations which windows are new and which are original to remain
- ☐ Note materials to fill in opening and indicate structure to be removed if applicable

DOOR(S) PROJECTS (Additional Documentation)
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(Check-mark all that apply)

- ☐ Close -up photo(s) of the existing door(s) to be replaced and photos of doors on adjacent buildings
- ☐ Condition statement of the existing doors describing the type and extent of deterioration
- ☐ Door elevation drawing(s) of each door type
- ☐ Door section(s)
- ☐ Note on plan and elevations which doors are new and which are original to remain

SIGNAGE (Additional Documentation)

(Check-mark all that apply)

- ☐ Color photo(s) of the entire building with proposed location of the signage indicated.
- ☐ Close-up photo of the proposed signage location
- ☐ Detailed drawings showing the dimensions of the sign and how it will be attached to the building
- ☐ Description of the proposed sign and bracket materials, dimensions, sign lettering, signage lighting, and method of attachment to the building. We recommend you use existing holes where possible. If new anchorage holes are necessary, place anchorage in existing mortar joints and avoid damaging existing bricks and permanent exposed building materials.

Please note: Signage area and permits must be approved by the City of Lafayette Engineering Department.

STOREFRONTS/FACADES, AWNINGS, SHUTTERS, AND OTHER ARCHITECTURAL ELEMENTS
(Additional Documentation)

(Check-mark all that apply)

- ☐ Clear description, photos and elevation drawings of proposed signage, lighting, awnings, security systems, and accessibility provisions (i.e. lifts, ramps, handrails etc.).
- ☐ Color photos/elevations showing storefront/ façade of all floors as they relate to all proposed work.
- ☐ Drawings specifying the plan, section, and construction details.

NEW CONSTRUCTION, ADDITIONS, GARAGES, AND CARRIAGE HOUSES (Additional Documentation)

(Check-mark all that apply)

- ☐ Same requirements as listed on page 2 under **Documentation to be submitted with application**

STOOPS, STEPS, FENCES, HANDRAILS, PORCHES, AND BALCONIES (Additional Documentation)

(Check-mark all that apply)

- ☐ Color photos and construction plans detailing the location of the proposed stoops, steps, fences, handrails, porches, and balconies.
- ☐ Drawings specifying the proposed work, construction details, and installation method for all improvements under this section.
- ☐ Drawings of existing conditions without the proposed work

ROOFS (Additional Documentation)

(Check-mark all that apply)

- ☐ Color photos detailing the location of the roof(s)
- ☐ Drawings specifying the plans, construction details, and installation methods.

STREETSCAPING (Additional Documentation)

(Check-mark all that apply)

- ☐ Drawings and specifications of proposed site plan, including trees, plantings, grates, sidewalk amenities, signage, art work, sculptures, fountains, benches, tables, seating, etc.
- ☐ Drawings of the existing conditions without the proposed work

Please note: If the COA is approved, any changes or amendments to the approved COA will require additional review by city staff or the Historic Preservation Commission. An approved COA is valid for 12 months from the date of approval of the COA. After 12 months COA application must be resubmitted and reapproved by the HPC or Staff to continue the project.

REQUIRED SIGNATURE: The undersigned certifies that the statements set forth in this application including all drawings and specifications submitted herewith are true and correct, and agrees that the proposed improvements described in this application will be constructed in all respects in accordance with the approved COA as specified in the application, drawings and specifications submitted herewith. The undersigned further agrees to abide by any amendments approved to be part of this project by the Lafayette Historic Preservation Commission or Staff.

Applicant: (Print clearly or type) Shane Albregts

Signature of Applicant:  Date: _____
eSigned via GovOS.com
Key: 386675ee6a32bc432a621893371dc3

Owner Print clearly or type) _____

Signature of Owner (if different): _____ Date: _____

APPLICATIONS AND DOCUMENTATION:

Applicant must provide 1 electronic copy or 1 hard copy of the completed and signed COA Application and all documentation noted to be submitted with COA Application including: Materials to be used, detailed written description of the project with dimensions, drawings to scale, construction methods, finishes, manufacturing brochures and specifications as well as clearly labeled photographs of the building and affected areas. Plus any additional documentation as requested by Staff or the COA Committee. Copies will be supplied to each Commissioner and the City Staff for the Lafayette Historic Preservation meeting.

The Commission follows the Secretary of Interior's Standards for Rehabilitation and Guidelines for Rehabilitation Historic Buildings when reviewing applications. Applications should follow these standards and guidelines when applicable. Additional guidelines, Preservation Briefs, Bulletins and "The Resource Guide", can be accessed on line at www.lafayette.in.gov.

Certain work in a Historic District may be approved by the Staff in lieu of being reviewed by the Lafayette Historic Preservation Commission, but the applicant will still be required to submit this application for Staff review with all documentation as noted for the proposed project.

Staff is authorized to approve the following: Signs that comply with the guidelines, installation of storm windows, installation of re-skinning of canvas awnings and canopies of a simple design, installation of historically appropriate hand rails, temporary removal of historic building components for the purpose of repair, replacement of roof sheathing when there are no structural changes, removal of chimneys that are only visible from the rear of a structure, installation of stained or leaded glass windows, installation of appropriate historical shutters, removal of a non-original addition or alteration to a structure, and extension of an approved COA for up to one additional year if the project scope has not changed. If questionable, please contact Staff to determine whether your project must be reviewed by the Lafayette Historic Preservation Commission.

APPLICATION SUBMITTAL DEADLINE:

This COA Application Form and all supporting documentation **MUST** arrive by 12:00 noon on the deadline date established to be considered at the next Historic Preservation Commission Meeting. Any information not provided to staff in advance of the meeting may not be considered by the Commission during their deliberation. Please call if you have any questions and Staff will assist you.

MEETING ATTENDANCE:

For COA applications requiring review by the Lafayette Historic Preservation Commission attendance at the Commission Meeting is strongly recommended to present the project and answer questions. The Commission will also hear public comments prior to making a decision on the project. Failure by the Owner, applicant or contractor to attend such meetings may result in denial of the Application due to insufficient presentation.

INSPECTIONS:

All projects will be inspected while work is in progress and upon completion of the project to ensure compliance with the approved COA.

Owner acknowledges that while the Lafayette Historic Preservation Commission only considers Certificates of Appropriateness for exterior features, under certain circumstances it may be necessary for the Commission Staff to have access to the interior of the building in order to accurately assess the condition of the exterior feature(s). The lack of access to the interior may prevent the Commission Staff from making a favorable recommendation.

Applicant **MUST** notify the Commission Staff upon completion of the approved COA work for a final inspection of the improvements.

WORKING WITHOUT A COA / DENIAL OF A COA

Lafayette Staff inspectors regularly inspect historic properties to ensure compliance with approved Certificates of Appropriateness. When additional work has been commenced without an approved COA, a Staff inspector may issue a stop work order and request that the Owner seek an addendum to the original COA to include any additional work, revisions or changes. Work undertaken without a Certificate of Appropriateness is in violation of Title 12 of the Lafayette City Code, and the Lafayette Historic Preservation Commission may require that unauthorized changes in a historic structure be reversed and or completed in a satisfactory manner. If the work continues, a building official may issue a citation with a fine and the Historic Preservation Commission may institute suit for injunction to restrain the Owner from further violation and to cause the violation to be prevented, abated or removed. Please contact the Staff if there is any question about changing the scope of the work approved.

*Include here submittal deadline and HPC meeting dates. (Change page numbers as required for pages added if necessary)

BOUNDARY MAP & IMAGES OF 818 Main St



Hello,

I would like to replace some windows on my property at 818 Main Street. Specifically, I would like to replace 4 on the face of the building and one on the back (2nd level only, this does not affect the windows in the 1st floor commercial space. There is why I would like to upgrade the windows:

- the sashes are loose in the openings
- the frames have quite a bit of rot
- they are single pane
- they are very heavy and do not operate
- glazing is falling out

The existing windows are very inefficient, falling apart and are beyond the point of restoration. We would like to install new and very efficient Marvin windows



UNIT SUMMARY

The following is a schedule of the windows and doors for this project. For additional unit details, please see Line Item Quotes.

Additional charges, tax or Terms and Conditions may apply. Detail pricing is per unit.

NUMBER OF LINES: 9	TOTAL UNIT QTY: 9	EXT NET PRICE: USD 66,066.46
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LINE	MARK UNIT	PRODUCT LINE	ITEM	NET PRICE	QTY	EXTENDED NET PRICE
1	2ND FLOOR LEFT FROM INSIDE	Ultimate	Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2 RO 35 3/32" X 95 49/64"	8,073.34	1	8,073.34
2	2ND FLOOR RIGHT FROM INSIDE	Ultimate	Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2 RO 35 3/32" X 95 61/64"	8,078.05	1	8,078.05
3	3RD FLOOR RIGHT FROM INSIDE	Ultimate	Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2 RO 35 11/32" X 94 49/64"	8,063.95	1	8,063.95
4	3RD FLOOR LEFT FROM INSIDE	Ultimate	Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2 RO 35 9/32" X 95 17/64"	8,071.00	1	8,071.00
5	REAR 2ND FLOOR	Ultimate	Double Hung G2 RO 34 1/2" X 69 1/4"	1,492.98	1	1,492.98
6	2ND FLOOR LEFT FROM INSIDE	Ultimate	Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2 RO 35 3/32" X 95 49/64"	8,074.13	1	8,074.13
7	2ND FLOOR RIGHT FROM INSIDE	Ultimate	Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2 RO 35 3/32" X 95 61/64"	8,077.26	1	8,077.26
8	3RD FLOOR RIGHT FROM INSIDE	Ultimate	Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2 RO 35 11/32" X 94 49/64"	8,063.96	1	8,063.96
9	3RD FLOOR LEFT FROM INSIDE	Ultimate	Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2 RO 35 9/32" X 95 17/64"	8,071.79	1	8,071.79

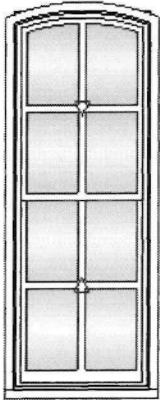
OPTIONAL COTTAGE WINDOW

LINE ITEM QUOTES

The following is a schedule of the windows and doors for this project. For additional unit details, please see Line Item Quotes. Additional charges, tax or Terms and Conditions may apply. Detail pricing is per unit.

Line #1	Mark Unit: 2ND FLOOR LEFT FROM INSIDE	Net Price:		8,073.34
Qty: 1		Ext. Net Price:	USD	8,073.34

MARVIN 

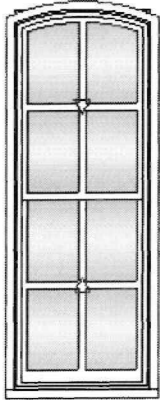


As Viewed From The Exterior
RO 35 3/32" X 95 49/64"

Ebony Clad Exterior	
Painted Interior Finish - Designer Black - Pine Interior	150.94
Back Prime	45.36
Ultimate Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2	4,640.82
RT6	
Masonry Opening 38 3/4" X 100 3/16"	
Masonry Opening Springline from bottom: 96 1/4"	
Rough Opening 35 3/32" X 95 49/64"	
Rough Opening Springline from bottom: 92 7/16"	
Frame Size 34 3/32" X 95 17/64"	
FS Springline from bottom: 92 3/32"	
Equal 1-Lite DLO Heights	
Top Sash	
Ebony Clad Sash Exterior	
Painted Interior Finish - Designer Black - Pine Sash Interior	
IG	
Low E2 w/Argon	
Black Stainless Steel Perimeter and Spacer Bar	
1 15/16" SDL - With Spacer Bar - Black.....	533.37
Rectangular - Special Cut 2W2H	
4 Rect Lites	
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int	
Ogee Interior Glazing Profile	
Bottom Sash	
Ebony Clad Sash Exterior	
Painted Interior Finish - Designer Black - Pine Sash Interior	
IG	
Low E2 w/Argon	
Black Stainless Steel Perimeter and Spacer Bar	
1 15/16" SDL - With Spacer Bar - Black.....	533.37
Rectangular - Special Cut 2W2H	
4 Rect Lites	
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int	
Ogee Interior Glazing Profile	
Black Interior Weather Strip Package	
Black Exterior Weather Strip Package	
Matte Black Non-Tilt Sash Lock	
Matte Black Top Sash Strike Plate Assembly Color	
Extruded Aluminum Screen	305.79
Ebony Surround	
Bright View Mesh	
6 9/16" Jambs	104.02
Casing with Subsill.....	1,679.11
Ebony Stratton Enclosed A2366 Clad Casing	
Ebony A1452 Subsill	44.58
Applied End Cap/Subsill Lineal Cap Option	35.98
No Installation Method	
***Note: When installing units with casing, always install, flash, and seal (including the use of backer rod in masonry applications) the window or door per the installation instructions included with the unit.	
***Note: Unit Availability and Price is Subject to Change	

Line #2	Mark Unit: 2ND FLOOR RIGHT FROM INSIDE	Net Price:		8,078.05
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Qty: 1		Ext. Net Price:	USD	8,078.05
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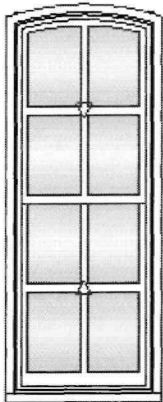
As Viewed From The Exterior
RO 35 3/32" X 95 61/64"

Ebony Clad Exterior	
Painted Interior Finish - Designer Black - Pine Interior.....	150.94
Back Prime	45.36
Ultimate Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2.....	4,643.17
RT6	
Masonry Opening 38 3/4" X 100 3/8"	
Masonry Opening Springline from bottom: 96 1/4"	
Rough Opening 35 3/32" X 95 61/64"	
Rough Opening Springline from bottom: 92 29/64"	
Frame Size 34 3/32" X 95 29/64"	
FS Springline from bottom: 92 1/8"	
Equal 1-Lite DLO Heights	
Top Sash	
Ebony Clad Sash Exterior	
Painted Interior Finish - Designer Black - Pine Sash Interior	
IG	
Low E2 w/Argon	
Black Stainless Steel Perimeter and Spacer Bar	
1 15/16" SDL - With Spacer Bar - Black.....	534.16
Rectangular - Special Cut 2W2H	
4 Rect Lites	
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int	
Ogee Interior Glazing Profile	
Bottom Sash	
Ebony Clad Sash Exterior	
Painted Interior Finish - Designer Black - Pine Sash Interior	
IG	
Low E2 w/Argon	
Black Stainless Steel Perimeter and Spacer Bar	
1 15/16" SDL - With Spacer Bar - Black.....	534.16
Rectangular - Special Cut 2W2H	
4 Rect Lites	
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int	
Ogee Interior Glazing Profile	
Black Interior Weather Strip Package	
Black Exterior Weather Strip Package	
Matte Black Non-Tilt Sash Lock	
Matte Black Top Sash Strike Plate Assembly Color	
Extruded Aluminum Screen	305.79
Ebony Surround	
Bright View Mesh	
6 9/16" Jambs	104.02
Casing with Subsill.....	1,679.89
Ebony Stratton Enclosed A2366 Clad Casing	
Ebony A1452 Subsill	44.58
Applied End Cap/Subsill Lineal Cap Option	35.98
No Installation Method	
***Note: When installing units with casing, always install, flash, and seal (including the use of backer rod in masonry applications) the window or door per the installation instructions included with the unit.	
***Note: Unit Availability and Price is Subject to Change	

Line #3	Mark Unit: 3RD FLOOR RIGHT FROM INSIDE	Net Price:		8,063.95
Qty: 1		Ext. Net Price:	USD	8,063.95



Ebony Clad Exterior	
Painted Interior Finish - Designer Black - Pine Interior.....	150.94
Back Prime	45.36
Ultimate Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2.....	4,635.35
RT6	
Masonry Opening 39" X 99 3/16"	
Masonry Opening Springline from bottom: 96"	



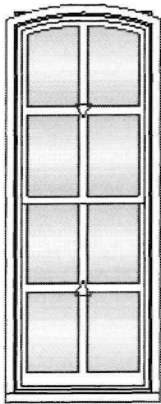
As Viewed From The Exterior
RO 35 11/32" X 94 49/64"

Rough Opening 35 11/32" X 94 49/64"
Rough Opening Springline from bottom: 92 5/64"
Frame Size 34 11/32" X 94 17/64"
FS Springline from bottom: 91 45/64"
Equal 1-Lite DLO Heights
Top Sash
Ebony Clad Sash Exterior
Painted Interior Finish - Designer Black - Pine Sash Interior
IG
Low E2 w/Argon
Black Stainless Steel Perimeter and Spacer Bar
1 15/16" SDL - With Spacer Bar - Black..... 533.37
Rectangular - Special Cut 2W2H
4 Rect Lites
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
Ogee Interior Glazing Profile
Bottom Sash
Ebony Clad Sash Exterior
Painted Interior Finish - Designer Black - Pine Sash Interior
IG
Low E2 w/Argon
Black Stainless Steel Perimeter and Spacer Bar
1 15/16" SDL - With Spacer Bar - Black..... 533.37
Rectangular - Special Cut 2W2H
4 Rect Lites
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
Ogee Interior Glazing Profile
Black Interior Weather Strip Package
Black Exterior Weather Strip Package
Matte Black Non-Tilt Sash Lock
Matte Black Top Sash Strike Plate Assembly Color
Extruded Aluminum Screen 305.01
Ebony Surround
Bright View Mesh
6 9/16" Jambs 103.23
Casing with Subsill..... 1,676.76
Ebony Stratton Enclosed A2366 Clad Casing
Ebony A1452 Subsill 44.58
Applied End Cap/Subsill Lineal Cap Option 35.98
No Installation Method
***Note: When installing units with casing, always install, flash, and seal
(including the use of backer rod in masonry applications) the window or door
per the installation instructions included with the unit.
***Note: Unit Availability and Price is Subject to Change

Line #4	Mark Unit: 3RD FLOOR LEFT FROM INSIDE	Net Price:		8,071.00
Qty: 1		Ext. Net Price:	USD	8,071.00



Ebony Clad Exterior
Painted Interior Finish - Designer Black - Pine Interior 150.94
Back Prime 45.36
Ultimate Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2..... 4,639.26
RT6
Masonry Opening 38 15/16" X 99 11/16"
Masonry Opening Springline from bottom: 96"
Rough Opening 35 9/32" X 95 17/64"
Rough Opening Springline from bottom: 92 9/64"
Frame Size 34 9/32" X 94 49/64"
FS Springline from bottom: 91 51/64"
Equal 1-Lite DLO Heights
Top Sash
Ebony Clad Sash Exterior
Painted Interior Finish - Designer Black - Pine Sash Interior
IG
Low E2 w/Argon

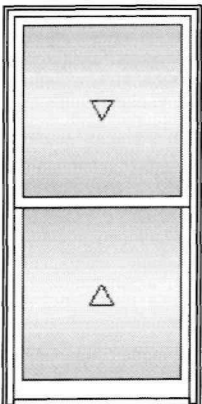


As Viewed From The Exterior
RO 35 9/32" X 95 17/64"

Black Stainless Steel Perimeter and Spacer Bar	
1 15/16" SDL - With Spacer Bar - Black.....	533.37
Rectangular - Special Cut 2W2H	
4 Rect Lites	
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int	
Ogee Interior Glazing Profile	
Bottom Sash	
Ebony Clad Sash Exterior	
Painted Interior Finish - Designer Black - Pine Sash Interior	
IG	
Low E2 w/Argon	
Black Stainless Steel Perimeter and Spacer Bar	
1 15/16" SDL - With Spacer Bar - Black.....	533.37
Rectangular - Special Cut 2W2H	
4 Rect Lites	
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int	
Ogee Interior Glazing Profile	
Black Interior Weather Strip Package	
Black Exterior Weather Strip Package	
Matte Black Non-Tilt Sash Lock	
Matte Black Top Sash Strike Plate Assembly Color	
Extruded Aluminum Screen	305.79
Ebony Surround	
Bright View Mesh	
6 9/16" Jambs	104.02
Casing with Subsill.....	1,678.33
Ebony Stratton Enclosed A2366 Clad Casing	
Ebony A1452 Subsill	44.58
Applied End Cap/Subsill Lineal Cap Option	35.98
No Installation Method	
***Note: When installing units with casing, always install, flash, and seal (including the use of backer rod in masonry applications) the window or door per the installation instructions included with the unit.	
***Note: Unit Availability and Price is Subject to Change	

Line #5	Mark Unit: REAR 2ND FLOOR	Net Price:		1,492.98
Qty: 1		Ext. Net Price:	USD	1,492.98

MARVIN®



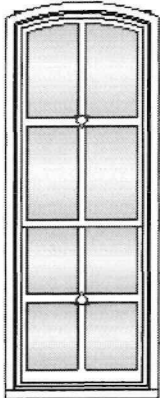
As Viewed From The Exterior
RO 34 1/2" X 69 1/4"

Ebony Clad Exterior	
Painted Interior Finish - Designer Black - Pine Interior.....	150.94
Back Prime	45.36
Ultimate Double Hung G2	1,214.56
Frame Size 33 1/2" X 68 3/4"	
Rough Opening 34 1/2" X 69 1/4"	
Top Sash	
Ebony Clad Sash Exterior	
Painted Interior Finish - Designer Black - Pine Sash Interior	
IG - 1 Lite	
Low E2 w/Argon	
Black Stainless Steel Perimeter Bar	
Ogee Interior Glazing Profile	
Bottom Sash	
Ebony Clad Sash Exterior	
Painted Interior Finish - Designer Black - Pine Sash Interior	
IG - 1 Lite	
Low E2 w/Argon	
Black Stainless Steel Perimeter Bar	
Ogee Interior Glazing Profile	
Black Interior Weather Strip Package	
Black Exterior Weather Strip Package	
Matte Black Sash Lock	
Matte Black Top Sash Strike Plate Assembly Color	
Extruded Aluminum Screen	
Ebony Surround	
Bright View Mesh	

6 9/16" Jamb's 82.12
Nailing Fin
***Note: Unit Availability and Price is Subject to Change

Line #6	Mark Unit: 2ND FLOOR LEFT FROM INSIDE	Net Price:		8,074.13
Qty: 1		Ext. Net Price:	USD	8,074.13

MARVIN 

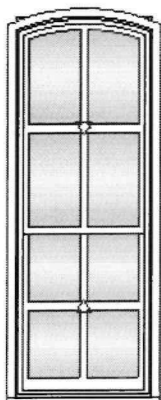


As Viewed From The Exterior
RO 35 3/32" X 95 49/64"

Ebony Clad Exterior
Painted Interior Finish - Designer Black - Pine Interior 150.94
Back Prime 45.36
Ultimate Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2 4,640.82
RT6
Masonry Opening 38 3/4" X 100 3/16"
Masonry Opening Springline from bottom: 96 1/4"
Rough Opening 35 3/32" X 95 49/64"
Rough Opening Springline from bottom: 92 7/16"
Frame Size 34 3/32" X 95 17/64"
FS Springline from bottom: 92 3/32"
Entered Bottom Glass Height 37"
Top Sash
Ebony Clad Sash Exterior
Painted Interior Finish - Designer Black - Pine Sash Interior
IG
Low E2 w/Argon
Black Stainless Steel Perimeter and Spacer Bar
1 15/16" SDL - With Spacer Bar - Black 559.18
Rectangular - Special Cut 2W2H
4 Rect Lites
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
Ogee Interior Glazing Profile
Bottom Sash
Ebony Clad Sash Exterior
Painted Interior Finish - Designer Black - Pine Sash Interior
IG
Low E2 w/Argon
Black Stainless Steel Perimeter and Spacer Bar
1 15/16" SDL - With Spacer Bar - Black 508.35
Rectangular - Special Cut 2W2H
4 Rect Lites
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
Ogee Interior Glazing Profile
Black Interior Weather Strip Package
Black Exterior Weather Strip Package
Matte Black Non-Tilt Sash Lock
Matte Black Top Sash Strike Plate Assembly Color
Extruded Aluminum Screen 305.79
Ebony Surround
Bright View Mesh
6 9/16" Jamb's 104.02
Casing with Subsill 1,679.11
Ebony Stratton Enclosed A2366 Clad Casing
Ebony A1452 Subsill 44.58
Applied End Cap/Subsill Lineal Cap Option 35.98
No Installation Method
***Note: When installing units with casing, always install, flash, and seal
(including the use of backer rod in masonry applications) the window or door
per the installation instructions included with the unit.
***Note: Unit Availability and Price is Subject to Change

Line #7	Mark Unit: 2ND FLOOR RIGHT FROM INSIDE	Net Price:		8,077.26
Qty: 1		Ext. Net Price:	USD	8,077.26

MARVIN 



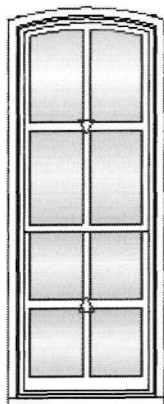
As Viewed From The Exterior
RO 35 3/32" X 95 61/64"

Ebony Clad Exterior
Painted Interior Finish - Designer Black - Pine Interior 150.94
Back Prime 45.36
Ultimate Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2 4,643.17
RT6
Masonry Opening 38 3/4" X 100 3/8"
Masonry Opening Springline from bottom: 96 1/4"
Rough Opening 35 3/32" X 95 61/64"
Rough Opening Springline from bottom: 92 29/64"
Frame Size 34 3/32" X 95 29/64"
FS Springline from bottom: 92 1/8"
Entered Bottom Glass Height 37"
Top Sash
Ebony Clad Sash Exterior
Painted Interior Finish - Designer Black - Pine Sash Interior
IG
Low E2 w/Argon
Black Stainless Steel Perimeter and Spacer Bar
1 15/16" SDL - With Spacer Bar - Black 559.18
Rectangular - Special Cut 2W2H
4 Rect Lites
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
Ogee Interior Glazing Profile
Bottom Sash
Ebony Clad Sash Exterior
Painted Interior Finish - Designer Black - Pine Sash Interior
IG
Low E2 w/Argon
Black Stainless Steel Perimeter and Spacer Bar
1 15/16" SDL - With Spacer Bar - Black 508.35
Rectangular - Special Cut 2W2H
4 Rect Lites
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
Ogee Interior Glazing Profile
Black Interior Weather Strip Package
Black Exterior Weather Strip Package
Matte Black Non-Tilt Sash Lock
Matte Black Top Sash Strike Plate Assembly Color
Extruded Aluminum Screen 305.79
Ebony Surround
Bright View Mesh
6 9/16" Jamb's 104.02
Casing with Subsill 1,679.89
Ebony Stratton Enclosed A2366 Clad Casing
Ebony A1452 Subsill 44.58
Applied End Cap/Subsill Lineal Cap Option 35.98
No Installation Method
***Note: When installing units with casing, always install, flash, and seal
(including the use of backer rod in masonry applications) the window or door
per the installation instructions included with the unit.
***Note: Unit Availability and Price is Subject to Change

Line #8	Mark Unit: 3RD FLOOR RIGHT FROM INSIDE	Net Price:		8,063.96
Qty: 1		Ext. Net Price:	USD	8,063.96

MARVIN 

Ebony Clad Exterior
Painted Interior Finish - Designer Black - Pine Interior 150.94
Back Prime 45.36
Ultimate Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2 4,635.35
RT6
Masonry Opening 39" X 99 3/16"
Masonry Opening Springline from bottom: 96"
Rough Opening 35 11/32" X 94 49/64"
Rough Opening Springline from bottom: 92 5/64"
Frame Size 34 11/32" X 94 17/64"

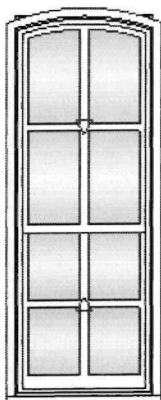


As Viewed From The Exterior
RO 35 11/32" X 94 49/64"

FS Springline from bottom: 91 45/64"
Entered Bottom Glass Height 37"
Top Sash
Ebony Clad Sash Exterior
Painted Interior Finish - Designer Black - Pine Sash Interior
IG
Low E2 w/Argon
Black Stainless Steel Perimeter and Spacer Bar
1 15/16" SDL - With Spacer Bar - Black..... 556.84
Rectangular - Special Cut 2W2H
4 Rect Lites
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
Ogee Interior Glazing Profile
Bottom Sash
Ebony Clad Sash Exterior
Painted Interior Finish - Designer Black - Pine Sash Interior
IG
Low E2 w/Argon
Black Stainless Steel Perimeter and Spacer Bar
1 15/16" SDL - With Spacer Bar - Black..... 509.91
Rectangular - Special Cut 2W2H
4 Rect Lites
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
Ogee Interior Glazing Profile
Black Interior Weather Strip Package
Black Exterior Weather Strip Package
Matte Black Non-Tilt Sash Lock
Matte Black Top Sash Strike Plate Assembly Color
Extruded Aluminum Screen 305.01
Ebony Surround
Bright View Mesh
6 9/16" Jambs 103.23
Casing with Subsill..... 1,676.76
Ebony Stratton Enclosed A2366 Clad Casing
Ebony A1452 Subsill 44.58
Applied End Cap/Subsill Lineal Cap Option 35.98
No Installation Method
***Note: When installing units with casing, always install, flash, and seal
(including the use of backer rod in masonry applications) the window or door
per the installation instructions included with the unit.
***Note: Unit Availability and Price is Subject to Change

Line #9	Mark Unit: 3RD FLOOR LEFT FROM INSIDE	Net Price:		8,071.79
Qty: 1		Ext. Net Price:	USD	8,071.79

MARVIN 



As Viewed From The Exterior
RO 35 9/32" X 95 17/64"

Ebony Clad Exterior
Painted Interior Finish - Designer Black - Pine Interior..... 150.94
Back Prime 45.36
Ultimate Double Hung Round Top Variation 6 Rectangular Sash Radius Glass G2..... 4,639.26
RT6
Masonry Opening 38 15/16" X 99 11/16"
Masonry Opening Springline from bottom: 96"
Rough Opening 35 9/32" X 95 17/64"
Rough Opening Springline from bottom: 92 9/64"
Frame Size 34 9/32" X 94 49/64"
FS Springline from bottom: 91 51/64"
Entered Bottom Glass Height 37"
Top Sash
Ebony Clad Sash Exterior
Painted Interior Finish - Designer Black - Pine Sash Interior
IG
Low E2 w/Argon
Black Stainless Steel Perimeter and Spacer Bar
1 15/16" SDL - With Spacer Bar - Black..... 558.40
Rectangular - Special Cut 2W2H

4 Rect Lites	
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int	
Ogee Interior Glazing Profile	
Bottom Sash	
Ebony Clad Sash Exterior	
Painted Interior Finish - Designer Black - Pine Sash Interior	
IG	
Low E2 w/Argon	
Black Stainless Steel Perimeter and Spacer Bar	
1 15/16" SDL - With Spacer Bar - Black.....	509.13
Rectangular - Special Cut 2W2H	
4 Rect Lites	
Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int	
Ogee Interior Glazing Profile	
Black Interior Weather Strip Package	
Black Exterior Weather Strip Package	
Matte Black Non-Tilt Sash Lock	
Matte Black Top Sash Strike Plate Assembly Color	
Extruded Aluminum Screen	305.79
Ebony Surround	
Bright View Mesh	
6 9/16" Jambs	104.02
Casing with Subsill.....	1,678.33
Ebony Stratton Enclosed A2366 Clad Casing	
Ebony A1452 Subsill	44.58
Applied End Cap/Subsill Lineal Cap Option	35.98
No Installation Method	
***Note: When installing units with casing, always install, flash, and seal (including the use of backer rod in masonry applications) the window or door per the installation instructions included with the unit.	
***Note: Unit Availability and Price is Subject to Change	

Project Subtotal Net Price: USD	66,066.46
7.000% Sales Tax: USD	4,624.65
Project Total Net Price: USD	70,691.11

PRODUCT AND PERFORMANCE INFORMATION

NFRC Ratings:

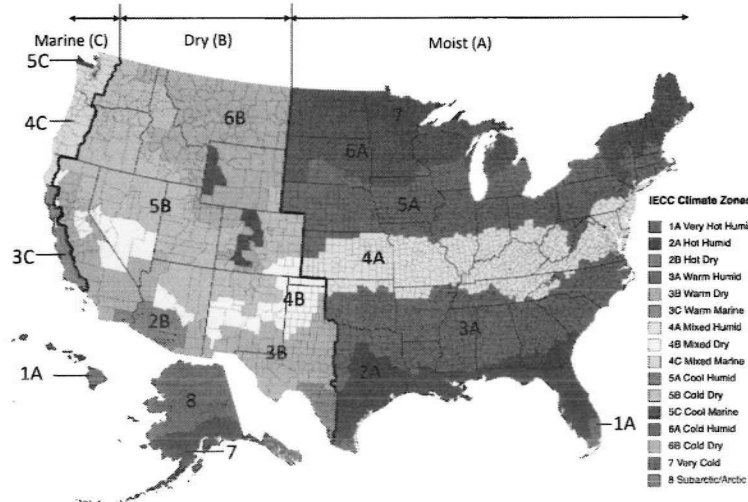
NFRC energy ratings may vary depending on the exact configuration of glass thickness used on the unit. NFRC energy values and ratings may change over time due to ongoing product changes, updated test results or requirements. NFRC values and ratings are finalized on the date of manufacture.

The National Fenestration Rating Council (NFRC) has developed and operates a uniform rating system for the energy performance of fenestration products, including windows, doors and skylights. For additional information regarding this rating system, see www.nfrc.org.

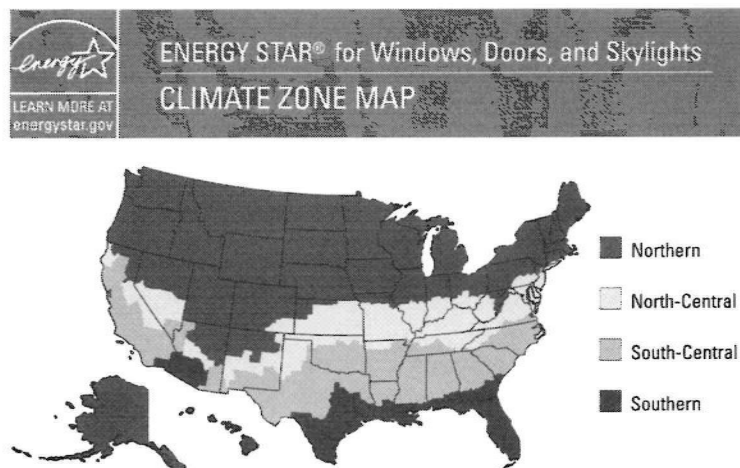
Code (residential, building or energy) Compliance:

Determining the suitability and compliance with state, provincial, local, or other applicable building codes or standards, including energy codes, is the responsibility of the buyer, user, architect, contractor, installer, and/or other construction professional.

2021 IECC Climate Zone Map:



ENERGY STAR Version 7 Climate Zone Map:



LAFAYETTE HISTORIC PRESERVATION COMMISSION

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

OFFICE USE ONLY*****DO NOT COMPLETE ANY ENTRIES CONTAINED IN THIS BOX*****OFFICE USE ONLY

Date Received: _____

Date Approved COA Expires: _____

LOCAL HISTORIC DISTRICT OF PROJECT: _____

___ Approved ___ Approved with Amendments ___ Denied ___ Tabled ___ Withdrawn by Owner

Approved by: _____

Date: _____

Address of Project: _____

Brief description of proposed work:

What are the approximate start and finish dates of the proposed work?

Start _____

Completion _____

Present use of property: _____

Proposed use of property: _____

APPLICANT

Name: _____

Address: _____

Phone: _____

E-Mail: _____

PROPERTY OWNER

Name: _____

Address: _____

Phone: _____

E-Mail: _____

APPLICANT relationship to OWNER: ___ Contractor ___ Architect ___ Realtor ___ Agent ___ Other

CONTRACTOR

Name: _____

Address: _____

Phone: _____

E-Mail: _____

CONTACT PERSON

Name: _____

Address: _____

Phone: _____

E-Mail: _____

ESTIMATED COST OF PROJECT: _____

The Lafayette Historic Preservation Commission is a nine-member board who meets monthly to review the COA applications that are subject to commission review.

The Lafayette Historic Preservation Commission cannot render judgment nor process an Application without the specific documentation listed below. It is the Applicant/Owner who must provide comprehensive documentation of the proposed project with adequate information so that there is a complete understanding of the project for the commissioners and staff when rendering a decision. Applications will NOT be processed without all required or requested documentation. An incomplete COA application may delay the COA review process.

These items must have been completed before submitting application: (Please check yes or no below)

1. Are all zoning approvals met and in compliance for the proposed work? Yes____ No____
2. Are there any Variances pending or necessary for the proposed work? Yes____ No____

Documentation to be submitted with application: (Minimum requirements for all COA Applications)
--

(Please place a check-mark at each listed item below that you include with this application)

- ____ Photos of building exterior (all visible elevations) maximum of 4 photos to a 8 ½"x11" sheet
- ____ Complete drawings of proposed project
- ____ Floor plans of affected levels
- ____ Exterior elevations of all areas where work will occur (minimum 11"x17" sheet)
- ____ Signed application
- ____ Site plan (If project affects ground floor exterior)
- ____ Sample or brochure plus specifications and color samples of all permanent materials to be used
- ____ Written description of proposed project and 1 set of full-sized plans
- ____ Photos of adjacent or attached structures showing locations of connection
- ____ Electronic versions of complete drawings of the proposed project are acceptable

NOTE: See categories below for specific projects and additional documentation as applicable.

WINDOW PROJECTS (Additional Documentation)

(Check-mark all that apply)

- ____ Elevation drawings of each window type
- ____ Window section drawing(s): with head, sill, jamb, mullion, and muntins with all dimensions
- ____ Condition statement of existing windows describing the type and extent of deterioration for windows to be removed or replaced. If replacement windows are proposed, submit photos showing condition and extent of deterioration.
- ____ Note indicating whether or not windows are original
- ____ Note on plan and elevations which windows are new and which are original to remain
- ____ Note materials to fill in opening and indicate structure to be removed if applicable

DOOR(S) PROJECTS (Additional Documentation)
--

(Check-mark all that apply)

- ____ Close –up photo(s) of the existing door(s) to be replaced and photos of doors on adjacent buildings
- ____ Condition statement of the existing doors describing the type and extent of deterioration
- ____ Door elevation drawing(s) of each door type
- ____ Door section(s)
- ____ Note on plan and elevations which doors are new and which are original to remain

SIGNAGE (Additional Documentation)

(Check-mark all that apply)

- ☐ Color photo(s) of the entire building with proposed location of the signage indicated.
- ☐ Close-up photo of the proposed signage location
- ☐ Detailed drawings showing the dimensions of the sign and how it will be attached to the building
- ☐ Description of the proposed sign and bracket materials, dimensions, sign lettering, signage lighting, and method of attachment to the building. We recommend you use existing holes where possible. If new anchorage holes are necessary, place anchorage in existing mortar joints and avoid damaging existing bricks and permanent exposed building materials.

Please note: Signage area and permits must be approved by the City of Lafayette Engineering Department.

STOREFRONTS/FACADES, AWNINGS, SHUTTERS, AND OTHER ARCHITECTURAL ELEMENTS
(Additional Documentation)

(Check-mark all that apply)

- ☐ Clear description, photos and elevation drawings of proposed signage, lighting, awnings, security systems, and accessibility provisions (i.e. lifts, ramps, handrails etc.).
- ☐ Color photos/elevations showing storefront/ façade of all floors as they relate to all proposed work.
- ☐ Drawings specifying the plan, section, and construction details.

NEW CONSTRUCTION, ADDITIONS, GARAGES, AND CARRIAGE HOUSES (Additional Documentation)

(Check-mark all that apply)

- ☐ Same requirements as listed on page 2 under **Documentation to be submitted with application**

STOOPS, STEPS, FENCES, HANDRAILS, PORCHES, AND BALCONIES (Additional Documentation)

(Check-mark all that apply)

- ☐ Color photos and construction plans detailing the location of the proposed stoops, steps, fences, handrails, porches, and balconies.
- ☐ Drawings specifying the proposed work, construction details, and installation method for all improvements under this section.
- ☐ Drawings of existing conditions without the proposed work

ROOFS (Additional Documentation)

(Check-mark all that apply)

- ☐ Color photos detailing the location of the roof(s)
- ☐ Drawings specifying the plans, construction details, and installation methods.

STREETSCAPING (Additional Documentation)

(Check-mark all that apply)

- ☐ Drawings and specifications of proposed site plan, including trees, plantings, grates, sidewalk amenities, signage, art work, sculptures, fountains, benches, tables, seating, etc.
- ☐ Drawings of the existing conditions without the proposed work

Please note: If the COA is approved, any changes or amendments to the approved COA will require additional review by city staff or the Historic Preservation Commission. An approved COA is valid for 12 months from the date of approval of the COA. After 12 months COA application must be resubmitted and reapproved by the HPC or Staff to continue the project.

REQUIRED SIGNATURE: The undersigned certifies that the statements set forth in this application including all drawings and specifications submitted herewith are true and correct, and agrees that the proposed improvements described in this application will be constructed in all respects in accordance with the approved COA as specified in the application, drawings and specifications submitted herewith. The undersigned further agrees to abide by any amendments approved to be part of this project by the Lafayette Historic Preservation Commission or Staff.

Applicant: (Print clearly or type)_____

Signature of Applicant:_____Date:_____

Owner Print clearly or type)_____

Signature of Owner (if different):_____Date:_____

APPLICATIONS AND DOCUMENTATION:

Applicant must provide 1 copy of the completed and signed COA Application and all documentation noted to be submitted with COA Application including: Materials to be used, detailed written description of the project with dimensions, drawings to scale, construction methods, finishes, manufacturing brochures and specifications as well as clearly labeled photographs of the building and affected areas. Plus any additional documentation as requested by Staff or the COA Committee. Electronic versions may be submitted if available in addition to the 1 copy noted above. The COA Application will be supplied to each Commissioner and the City Staff for the Lafayette Historic Preservation meeting.

The Commission follows the Secretary of Interior's Standards for Rehabilitation and Guidelines for Rehabilitation Historic Buildings when reviewing applications. Applications should follow these standards and guidelines when applicable. Additional guidelines, Preservation Briefs, Bulletins and "The Resource Guide", can be accessed on line at www.lafayette.in.gov

Certain work in a Historic District may be approved by the Staff in lieu of being reviewed by the Lafayette Historic Preservation Commission, but the applicant will still be required to submit this application for Staff review with all documentation as noted for the proposed project.

Staff is authorized to approve the following: Signs that comply with the guidelines, installation of storm windows, installation of re-skinning of canvas awnings and canopies of a simple design, installation of historically appropriate hand rails, temporary removal of historic building components for the purpose of repair, replacement of roof sheathing when there are no structural changes, removal of chimneys that are only visible from the rear of a structure, installation of stained or leaded glass windows, installation of appropriate historical shutters, removal of a non-original addition or alteration to a structure, and extension of an approved COA for up to one additional year if the project scope has not changed. If questionable, please contact Staff to determine whether your project must be reviewed by the Lafayette Historic Preservation Commission.

APPLICATION SUBMITTAL DEADLINE:

This COA Application Form and all supporting documentation **MUST** arrive by 12:00 noon on the deadline date established to be considered at the next Historic Preservation Commission Meeting. Any information not provided to staff in advance of the meeting may not be considered by the Commission during their deliberation. Please call if you have any questions and Staff will assist you.

MEETING ATTENDANCE:

For COA applications requiring review by the Lafayette Historic Preservation Commission attendance at the Commission Meeting is strongly recommended to present the project and answer questions. The Commission will also hear public comments prior to making a decision on the project. Failure by the Owner, applicant or contractor to attend such meetings may result in denial of the Application due to insufficient presentation.

INSPECTIONS:

All projects will be inspected while work is in progress and upon completion of the project to ensure compliance with the approved COA.

Owner acknowledges that while the Lafayette Historic Preservation Commission only considers Certificates of Appropriateness for exterior features, under certain circumstances it may be necessary for the Commission Staff to have access to the interior of the building in order to accurately assess the condition of the exterior feature(s). The lack of access to the interior may prevent the Commission Staff from making a favorable recommendation.

Applicant **MUST** notify the Commission Staff upon completion of the approved COA work for a final inspection of the improvements.

WORKING WITHOUT A COA / DENIAL OF A COA

Lafayette Staff inspectors regularly inspect historic properties to ensure compliance with approved Certificates of Appropriateness. When additional work has been commenced without an approved COA, a Staff inspector may issue a stop work order and request that the Owner seek an addendum to the original COA to include any additional work, revisions or changes. Work undertaken without a Certificate of Appropriateness is in violation of Title 12 of the Lafayette City Code, and the Lafayette Historic Preservation Commission may require that unauthorized changes in a historic structure be reversed and or completed in a satisfactory manner. If the work continues, a building official may issue a citation with a fine and the Historic Preservation Commission may institute suit for injunction to restrain the Owner from further violation and to cause the violation to be prevented, abated or removed. Please contact the Staff if there is any question about changing the scope of the work approved.

835 Main St—Wanderlust Coffee



Zach Curtis Example—Lafayette, IN

